

CHRISTIAN FAMILY MEDICINE
Policy and Procedure for Accepting Patient Checks

It is the policy of Christian Family Medicine to follow the laws of the land in every area of our business. Some of the ways in which this will be carried out is by the following procedures.

Post Dated Checks

It is illegal to post date a check knowing that the funds are not in the bank to cover it at the time it is written. Therefore, we will no longer accept post dated checks. Patients may pay with a Credit Card, Cashiers Check, Cash or a current Check.

Returned Checks

In order to protect our office, once we have received two returned checks for insufficient funds from a patient, that patient will no longer be allowed to write checks to our office. They may pay with a Credit Card, Cashiers Check, or Cash.

Starter Checks

We do not accept any starter checks. The check must have a number printed on the check by the bank.

Third Party Checks

If a patient pays with a third party check, the patient name and ID number should be written on the check for future identification and a note should be made in the ledger of the name of the third party payer.